

City of Rio Grande City Communications Officer

Job Title & Classification

Communications Officer for Rio Grande City Police Department is a full-time permanent hourly position.

Requirements

Graduate from an accredited High School or GED Certificate, experience preferred not required, also a valid Texas Driver's License. Must be able to work rotating shifts, weekends, and maintain on-call status. Job consists of multi-task duties such as answering phone (administrative and 911 Emergency), dispatching through a 2-way radio (City Police and Fire Department). Applicant must pass the following: thorough background check (employment & criminal)
pre-employment drug test
physiological evaluation
must pass a state exam within a year of employment.

Salary & Compensation

Salary will be based on experience. Benefits include retirement, health insurance, holiday, sick and vacation leave.

Deadline

March 5, 2019

Applications may be picked up at City Hall
Valerie Brown-Garza, Personnel Director
Rio Grande City Personnel Department
5332 E. Hwy 83
Rio Grande City, TX 78582
956/487-0672
www.cityofrgc.com

City of Rio Grande City is an Equal Opportunity Employer